Guide to your works at your property

Excess

If you have an access this must be paid prior to works starting.

 We take electronic payment/card.

 Cheque must be clear prior to works starting.

Mandate

Must be signed and prior to works starting.

 Mandate attached please fill out and return by email or post.

Working Area

(A) Our operatives are not insured to move your contents, could the area we are working in be cleared best as possible with such large items, please discuss with the manager dealing with your works.

All curtains and tracks must be removed prior to works, we are not responsible for these items.

Working Hours

We require access to your property from 7.45 – 4.15, if keys are being supplied we will require these before we start works.

Material choices preferred supplier list below

 Laminate flooring suppliers :

 B&Q

 Flannigan Flooring

 Samples can be arranged, please speak to your manager.

Ceramic Tiles :

 CTD ceramic tile distributors (various branches)

 Topps tiles (various branches)

Sanitary Ware :

 Graham – Plumbers merchants (various branches)

 City Plumbing Supplies (various branches)

Paint and Wallpaper

 Leyland Paints (various branches)

 Crown Paints (various branches)

 Dulux Paints (various branches)

By following the above this will help your works run as smoothly as possible.

Can you please sign and return your mandate and the guide to your works.

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_